

INSTRUCTIONS FOR FILLING OUT ORDER OF DISMISSAL

HEADING

The heading on this pleading should be the same as the heading in the original action. The case number will also be the same.

- Enter the type of court: County or District, where the original case was filed.
- Enter the name of the county where the original action was filed.
- Enter the first, middle, and last names of the person who was listed as the plaintiff in the original action.
- Enter the first, middle, and last names of the person who was listed as the defendant in the original action.
- The Clerk of the Court assigned a case number when the original action was filed.
- Do NOT check the boxes in the “costs” section.
- Do NOT fill out the “Date” or the Judge’s signature section of the form.

GIVE TO COURT AT SAME TIME YOU FILE YOUR MOTION.

FINAL SIGNATURE

The judge will sign and date the Order and, most likely, distribute copies to participants.